



Employment Application

Please submit to: Mackinac State Historic Park, Attn: Employment
 PO Box 873, Mackinaw City, MI 49701
 or email fegank@michigan.gov
 mackinacparks.com 231-436-4100

Personal Information and Position Desired

Date of Application: _____ Are you at least 18 years of age? Yes No Legal to work in U.S.? Yes No

Name: _____
Last First Middle Initial

Address: _____
Number & Street City State Zip Code

Temporary Address (if applicable): _____

Phone Number - home: _____ cell: _____

Email Address: _____ Referred By: _____ Where did you find this job posting? _____

POSITION DESIRED 1st Choice: _____ 2nd Choice: _____
 You may apply for more than one position. Please use specific job title (see mackinacparks.com, Employment Opportunities for information)

WORK LOCATION DESIRED: Mackinaw City Mackinac Island STATUS DESIRED: Seasonal Permanent

Days available for work: Any Other: _____ HOURS AVAILABLE: _____

Available Start Date: _____ Available End Date: _____

Have you ever been employed by Mackinac State Historic Parks of Michigan DNR or MI State Parks? Yes No
 If yes, where and job title? _____ Dates of Employment? _____
 [seasonal] Require Housing? Yes No

Do you have a physical or mental condition that affects the work you can do? Yes No If yes, explain: _____

Have you been convicted of a crime? Yes No Date/Where? _____
 Have you been convicted of a felony? Yes No Date/Where? _____

If yes to crime/felony, please explain: _____

Skills & Abilities

Cash Register experience? Yes No Have you supervised employees in the past? Yes No How many? _____
 [seasonal] Do you play a musical instrument? Yes No Please list: _____

Please list any applicable volunteer work: _____

Please list any applicable extracurricular activities, hobbies, or educational experiences: _____

Name/Location of High School: _____ Diploma Yes No Other: _____

College/Trade School	Full Address	Type Diploma/Degree	Major/Emphasis

Employment History – please complete regardless of whether or not resume attached

Present or Last Employer Name: _____ Phone: _____

Address: _____ Worked from: ___/___/___ to ___/___/___

Your Job Title: _____ Supervisor's Name: _____ Direct Phone: _____

Reason for leaving: _____ Duties/Responsibilities: _____

Present or Last Employer Name: _____ Phone: _____

Address: _____ Worked from: ___/___/___ to ___/___/___

Your Job Title: _____ Supervisor's Name: _____ Direct Phone: _____

Reason for leaving: _____ Duties/Responsibilities: _____

Present or Last Employer Name: _____ Phone: _____

Address: _____ Worked from: ___/___/___ to ___/___/___

Your Job Title: _____ Supervisor's Name: _____ Direct Phone: _____

Reason for leaving: _____ Duties/Responsibilities: _____

Drug Testing, Records Check, Authorization & Waiver

I certify that all of the information now and hereafter given by me in support of my application for employment is true and complete. I authorize you to verify any of the information concerning my employment, education, credit, disciplinary, or medical history with the appropriate individuals, companies, institutions, or agencies and I authorize them to release such information as you require, including my prior employment disciplinary records, without obligation to give me written notice or such disclosure. I hereby release you and them from any liability whatsoever as a result of such inquires and disclosures. I understand that the giving of any false information in support of my application may result in denial of my application or in my immediate discharge at any time during my employment. For purposes of this Authorization and Waiver, a photocopy of my signature or an electronic signature if application is sent by email shall have the same force and effect as my original signature.

Applicants may be required to submit to, and pass, a pre-employment drug test; the results of the test must be negative to be hired by Mackinac State Historic Parks. Applicants may also undergo a criminal records check. By signing below you authorize all law enforcement agencies to disclose any criminal record.

Applicant Signature: _____ Date Signed: _____

*****Please include a cover letter and resume with your application*****

Mackinac State Historic Parks is an Equal Opportunity Employer in compliance with State or Federal Laws

mackinacparks.com