

Loan Materials Request Form

LOAN MATERIALS REQUEST FORM

- Orders and requests will be shipped by UPS or U.S. Mail. Please supply both mailing and street address and allow 14 days for delivery.
- Payment is required in advance of shipment! Personal checks and credit cards accepted. Make checks payable to: Mackinac State Historic Parks
- **For Loan Materials:** User is responsible for return shipping.
- An invoice can be issued for Education Materials only if requested on school letterhead or accompanied by a Purchase Order. Please attach our order form.
- During peak request times, orders for Loan Materials will be shipped on a first-come/first-served basis.

SEND ORDERS TO:

Mackinac State Historic Parks
Education Programs
Box 873
Mackinaw City, MI 49701

1-WEEK LOAN (*cost x quantity = total*)

Artifact Box @ \$15.00 x _____ = _____

Video Check if you wish to receive classroom VHS video from our inventory to keep

Slide Program Check if you wish to receive a classroom reel from our inventory to keep

Date needed for loan items _____

tax exempt #: _____

Name: _____ Grade(s): _____ Email Address: _____

School: _____ Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Payment (circle one) Purchase Order/Check Enclosed/Credit Card

CC# _____ Exp. Date: _____

CVV (3 digit number): _____

Signature: _____